**CMP Research Animal Caretaker Standard Job Description**

**Classification Title:** CMP Research Animal Caretaker

**FLSA Exemption Status:** Non-exempt

**Pay Grade:** 2

**Minimum Pay:** $15.85

**Job Description Summary:**

The CMP Research Animal Caretaker, under supervision, provides routine care for research animals and performs general maintenance and sanitation duties.

**Essential Duties and Tasks:**

**50%: Research Animal Care and Maintenance**

* Performs routine handling, cleaning, grooming, feeding, and watering of conventional and specific pathogen-free (SPF) research animal species.
* Records daily observations of animals and environmental parameters and reports any issues.
* Transports animals, caging equipment, bulk feed, and bedding materials.
* May be required to operate a University or other motor vehicle.

**30%: Area Maintenance & Compliance**

* Cleans and maintains research animal care areas and cage wash area, and documents activities.
* Operates cage washers.
* Follows established protocols and procedures and ensures compliance with applicable Federal, State, and local laws, regulations, and guidelines concerning quality assurance and laboratory animal care and use.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Qualifications**

**Required Education:**

* High school diploma or equivalent combination of education and experience.

**Required Experience:**

* No prior experience required.

**Required Licenses and Certifications:**

* None.

**Required Knowledge, Skills, and Abilities:**

* Communications skills.
* Attention to detail.
* Time management skills.
* Ability to multitask and work cooperatively with others.

**Additional Information**

**Machines or equipment used in the performance of essential duties:**

* None.

**Physical Requirements:**

* None.

**Other Requirements and Factors:**

* This position is security sensitive.
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU policies, regulations, rules and procedures.
* All tasks and job responsibilities must be performed safely without injury to self or others in compliance with System and University safety requirements.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**